

Belmayne ETSS Staff Checklist

1. Ensure to keep up to date with, and follow, public health advice.
2. Read the Belmayne COVID-19 Response Plan and ensure to ask any questions you may have. (Available on the staff drive and school website)
3. [Ensure to undertake and complete COVID-19 Induction Training prior to returning to the school.](#)
4. Ensure to complete the Return to Work form, available on the school website.
5. [Read cl0049_2020.](#)
6. Do not attend work if you are displaying any signs of COVID-19.
7. Ensure to follow government guidelines in relation to restricted movement after any travel outside Ireland.
8. Ensure that you have a face covering and your own hand sanitiser for use in school.
9. Ensure that you have a designated small plastic bag, clearly labelled, for your face covering when not in use.
10. Ensure that you use your own resources in school. (A teacher pack will be provided for all teachers at the start of the academic year).
11. Please bring and use your own crockery, cutlery and tea towel.
12. Please plan lessons that allow for social distancing but also ensure the progress of all students.
13. Ensure that all your lessons are pre-planned and available on Google Classroom for any students who need to work from home.
14. Role-model good respiratory hygiene. This means covering the mouth and nose with a tissue or bent elbow when you cough or sneeze. Then dispose of the used tissue immediately and safely into a nearby bin.
15. Contact our Lead Worker Representative, Ita Dagger, if you have any concerns in relation to COVID-19
16. Never ignore, or walk past, any behaviour that could increase the risk or spread of COVID-19 within our school. All members of staff are expected to: speak to the student and ensure they understand the risks of continuing to behave in this manner, record the incident on VsWare and report any serious or on-going issues to the Deputy Principal.

Please try to remain positive during this strange time and be willing to adapt to any further changes that need to be made to our COVID-19 response plan. We are in this together and as a team we will Stand Proud, Aim High, Be Respectful and make No Excuses to ensure the health, safety and happiness of our school community.

Staff Declaration:

I have read and understood the Belmayne ETSS Response plan, I understand my responsibilities in relation to preventing the introduction & spread of Covid 19 amongst our school community and I have completed the Induction training.

Staff Signature: _____

Date: _____