



Belmayne ETSS
ANNUAL ADMISSION NOTICE

in respect of admissions to the 2023/2024 school year

Admission Policy and Application Form

A copy of the school's **Admission Policy** and the **Application Form for Admission** for the 2023/2024 is available as follows: –

To view and apply at: <https://belmayneetss.ie/index.php/admissions>

On request: By emailing info@belmayneetss.ie

PART 1 - Admissions to the 2023/2024 school year

The process of admission to Belmayne ETSS will include a number of stages. Note: Belmayne ETSS reserves the right to change any of the dates and procedures outlined below in accordance with changing circumstances.

The following are the dates applicable for admission to First Year

The school will commence accepting applications for admission on	Monday Oct 3rd 8am
The school shall cease accepting applications for admission on	Monday Oct 24th 8am
The date by which applicants will be notified of the decision on their application is	Friday Oct 28th
The period within which applicants must confirm acceptance of an offer of admission is	14 days

All aspects of the application form must be completed fully by the parents/guardians of the student. (The information sought therein complies with the regulations of the various Data Protection Acts and will be managed in accordance with these acts.)

A Getting Started Form will be sent with the offer of a place by email. Failure to respond to an offer by fully completing the Getting Started Form, within 14 days of the offer being made, will result in the place being forfeited.

Places for enrolment will be offered in order of priority i.e. Priority 1, Priority 2, and Priority 3 as set out in the Admissions Policy.

Number of places being made available in Belmayne Educate Together Secondary School

The number of places being made available in first year	96
The number of places being made available in the special class	1
The number of places being made available in other year groups	0

Note: the school will consider and issue decisions on late applications in accordance with the school's admission policy. Parents/Guardians should note that the allocation of a place in the ASD Class does not guarantee a place in the mainstream post-primary classes for any siblings.

PART 2 - Admissions to the 2022/2023 school year

Information regarding the admission process for the Intake Group for 1st year for the 2022/2023 school year

In respect of the 2022/2023 school year, the total number of applications for admission received by the school was 214

Breakdown of places allocated for the 2021/2022 school year:	
Number of places available:	96
Number of applications received:	230
Number of Offers made and accepted under each criteria:	<p>Criterion One: Applicants with siblings attending the school – 14 places offered, 14 places accepted.</p> <p>Criterion Two: Applicants living in the catchment area – 121 places offered, 74 places accepted.</p> <p>Criterion Three: Applicants living outside catchment area – 18 places offered, 8 places accepted.</p>
Total number of offers made	153

Entry to other year groups

- Please email info@belmayneetss.ie to enquire if there is a place available in the other year group and to be added to the waiting list if applicable. Enrolments into other year groups will commence 30th April 2022. They will close on 30th September 2022.
- Offers of a place will be sent out within 2 weeks of application being received.
- Students must be moving to the next year group if the application is for the coming September or to the same year group if applying to move during the school year. Department of Education Circular M2/95 will be utilised as the guiding reference point for all

applications to repeat a year in school. Permission to repeat may be granted only on the grounds set out in paragraph 1.2 of the Circular M2/95.

- Exceptions may be made for those families who move into the area, have proof of residence and no existing school place. This would be determined by the Educational Welfare Officer.
- Applications will only remain valid for the academic year for which the application was made