



Belmayne Educate Together Secondary School

Roll Number 68346 T

Belmayne Avenue

Dublin 13

Child Safeguarding Statement and Risk Assessment

Child Safeguarding Statement and Risk Assessment (CSS1)

For:	Belmayne Educate Together Secondary School
At:	Belmayne Avenue, Dublin 13

This school is a: (tick appropriate) ☐ primary school ☒ post-primary school ☐ special school

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019) and 2025, Child Protection Procedures for Schools 2025 and Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024), the board of management has adopted the Child Safeguarding Statement and Risk Assessment set out in this document. The Board of Management has adopted and will implement fully and without modification the department's Child Protection Procedures for Schools 2025 as part of this overall Child Safeguarding Statement and Risk Assessment.

Name of the Designated Liaison Person (DLP):

Ashling Kenevey

Name of the Deputy Designated Liaison Person (Deputy DLP/DDLP):

Ian Whelan

In the absence of the DLP, the Deputy DLP shall assume responsibilities of the DLP

Name of Relevant Person

Ashling Kenevey

(In schools this person is the DLP)

Relevant Person can be contacted on:

01 539 2455	principal@belmayneetss.ie
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Under the Children First Act 2015 Relevant Person means a person who is appointed by a provider of a relevant service to be the first point of contact in respect of the Child Safeguarding Statement. This person is nominated by the board of management to manage and provide oversight of child protection concerns/allegations of child abuse.

Name of Chairperson of the Board of Management, or in an ETB school the Chief Executive or their delegate:

Liam Bannon

In the event that both DLP and DDLP are absent and unavailable, and where there is no staff member formally acting in their role, the chairperson of the board of management, or in an ETB school the chief executive or their delegate, assumes the role of DLP.

The Board of Management recognises that child protection and safeguarding permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In all of these, the school will adhere to the following principles of best practice in child protection and welfare.

The school will:

- ☐ Recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations.
- ☐ Fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children.
- ☐ Fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters.
- ☐ Adopt safe practices to minimise the possibility of harm happening to children and protect members of school personnel from the necessity to take unnecessary risks that may leave themselves open to accusations of child abuse.
- ☐ Develop a practice of openness with parents and encourage parental involvement in the education of their children.
- ☐ Fully respect confidentiality requirements as set out in the Child Protection Procedures for Schools 2025 in dealing with child protection matters.
- ☐ Adhere to the above principles in relation to any vulnerable adult.

Procedures and Measures in Place

Our Child Safeguarding Statement and Risk Assessment has been developed in line with requirements under the Children First Act 2015, the *Children First: National Guidance 2017*, and *Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024)*, and the *Child Protection Procedures for Schools 2025*. In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service:

Procedure for the Management of Allegations of Abuse or Misconduct against School Personnel Relating to a Child Availing of Our Service

Where any member of school personnel is the subject of any investigation in respect of any act, omission or circumstance in relation to a child attending the school, the school is required to adhere to the relevant procedures set out in Chapter 7 of *the Child Protection Procedures for Schools 2025* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.

Procedure for the Safe Recruitment and Selection of School Personnel to Work With Children

The school is required to adhere to the requirements of the Vetting Act. The selection or recruitment of staff and their suitability to work with children, requires the school to adhere to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and Youth and available on the gov.ie website and as outlined in Chapter 10 of the procedures.

A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons.

Procedure for Provision of and Access to Child Safeguarding Training and Information, Including the Identification of the Occurrence of Harm

The school provides information and training to members of school personnel in relation to the identification of the occurrence of harm (as defined in the 2015 Act) as follows:

- The school has provided each member of school personnel, including any new members of school personnel, (employees and volunteers, board of management members, student teachers and those on work experience) with a copy of the school's Child Safeguarding Statement and Risk Assessment.
- The school ensures that members of school personnel have availed of relevant training and completed child protection training.
- The school encourages board of management members to avail of any relevant training and complete child protection training.
- The board of management ensures that records of all staff and board member child protection training are maintained.

Procedure for the Reporting of Child Protection or Welfare Concerns to the Child and Family Agency (TUSLA)

All members of school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Schools 2025*, in relation to reporting of child protection concerns to Tusla. Mandated reporting applies to all registered teachers and any other mandated person who may be employed by the school, for example a chaplain or nurse. A full list of those people who are mandated persons is set out in a spreadsheet in our Drive called Teacher List..

Procedure for Maintaining a List of the Persons (if any) in the Relevant Service Who Are Mandated Persons

There is a procedure in place to maintain a list of mandated persons. Schools may on occasion employ additional staff who are mandated by virtue of their profession. This list will include all registered teachers and identify additional employees that are not registered teachers.

Procedure for Appointing a Relevant Person (in schools, this person is the Designated Liaison Person - DLP)

There is a procedure in place for appointing a relevant person - the DLP.

The various procedures referred to in this Child Safeguarding Statement and Risk Assessment can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

In accordance with the Children First Act 2015, the Addendum to Children First 2019 and 2025, and the *Child Protection Procedures for Schools 2025*, the board of management carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

Note: The procedures and measures in place outlined above, are not intended as an exhaustive list. Individual boards of management shall also include in this section such other procedures and measures that are of relevance to the school.

This statement has been published on the school's website or will be made available on request by the school. It has been provided to all members of school personnel, the parents' association (if any), the patron and parents. A copy of this statement and risk assessment will be made available to Tusla and the department if requested.

This Child Safeguarding Statement and Risk Assessment will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

Child Safeguarding Risk Assessment

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
1.	Daily arrival and dismissal of pupils	Risk of 'harm' not being recognised by school personnel Risk of child being 'harmed' in the school by another child from our school community. Risk of 'harm' due to bullying of child. Risk of 'harm' due to inadequate supervision of children in school- in class and at dispersal times/ break times Risk of 'harm' not being reported properly and promptly by school personnel Risk of 'harm' due to inadequate code of behaviour	The school has a break/lunchtime supervision rota to ensure appropriate supervision of children during daily tutor time, at the end of the day and breaks/lunchtimes. Main corridors and the outdoor games area are monitored. All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary Schools The school has in place a mobile phone policy in respect of usage of mobile phones by students. DLP posters displayed at all entrances, exits and in the student journal. The school has in place a Code of Positive Behaviour for students
2.	Recreation breaks for pupils – break and lunch	Risk of 'harm' not being recognised by school personnel Risk of a child being 'harmed' in the school by another child from our school community. Risk of 'harm' due to bullying of child.	The school has a break/lunchtime supervision rota to ensure appropriate supervision of children during daily tutor time, at the end of the day and breaks/lunchtimes. Main corridors and the outdoor games area are monitored.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
		Risk of 'harm' due to inadequate supervision of children in school- in class and at dispersal times/ break times. Risk of 'harm' to children with AEN who have particular vulnerabilities. Risk of 'harm' due to children inappropriately accessing/using computers, social media, phones and other devices while at school. Risk of 'harm' not being reported properly and promptly by school personnel Risk of 'harm' due to inadequate code of behaviour	All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary Schools The school has in place an ICT/ AUP policy in respect of usage of ICT by pupils. The school has in place a mobile phone policy in respect of usage of mobile phones by students. The school has in place a Code of Positive Behaviour for students At break/lunch times the adult(s) on supervision monitor toilets. We do not use any changing facilities in the school.
3.	Classroom teaching	Risk of 'harm' not being reported properly and promptly by school personnel Risk of child being 'harmed' in the school by a member of school personnel Risk of 'harm' due to bullying of child Risk of 'harm' due to inadequate supervision of children in school- in class and at dispersal times/ break times	The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary Schools All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
		Risk of 'harm' due to inappropriate relationship/communications between child and another child or adult Risk of 'harm' due to inadequate code of behaviour	School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 DLP posters displayed at all entrances, exits and in the student journal. The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting - All staff are Garda Vetted. Timetable in place to ensure all classes are supervised and supervision and substitution roster in place where teacher absences occur. The school has in place a Code of Positive Behaviour for students The school has an Additional Educational Needs policy.
4.	One-to-one teaching/ Learning Support with students	Risk of 'harm' not being recognised by school personnel Risk of 'harm' not being reported properly and promptly by school personnel Risk of child being 'harmed' in the school by a member of school personnel Risk of 'harm' in one-to-one teaching, counselling, coaching situation(s) Risk of 'harm' due to inappropriate relationship/communications between child and another child or adult Risk of 'harm' to children with AEN who have particular vulnerabilities	Bí Cineálta policy in place that promotes culture of telling to support students in raising concerns with staff. All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 DLP posters displayed at all entrances, exits and in the student journal.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			Student support plans are in place to ensure teachers are aware of students' needs. The school has in place a policy and clear procedures for one-to-one teaching activities
5.	One-to-one counselling / discussion with students	Risk of 'harm' not being recognised by school personnel Risk of 'harm' not being reported properly and promptly by school personnel Risk of child being 'harmed' in the school by a member of school personnel Risk of 'harm' in one-to-one teaching, counselling, coaching situation(s) Risk of 'harm' due to inappropriate relationship/communications between child and another child or adult Risk of 'harm' to children with AEN who have particular vulnerabilities	Bí Cineálta policy in place that promotes culture of telling to support students in raising concerns with staff. All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 DLP posters displayed at all entrances, exits and in the student journal. Student support plans are in place to ensure teachers are aware of students' needs. The school has in place a policy and clear procedures for one-to-one teaching activities - The school has in place procedures for one-to-one counselling
6.	Outdoor teaching activities	Risk of child being 'harmed' in the school by another child from our school community. Risk of 'harm' due to bullying of child. Risk of 'harm' not being reported properly and promptly by school personnel Risk of child being 'harmed' in the school by another child from our school community	The school has in place a Code of Positive Behaviour for Students Risk assessments are in place for all trips and activities that take place outside of school. The school has in place a procedure whereby all guest speakers/ presenters are always accompanied by a teacher in the school.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
7.	Sporting Activities- in school and extracurricular with external school agencies	Risk of child being 'harmed' in the school by another child from our school community. Risk of 'harm' due to bullying of child. Risk of 'harm' not being reported properly and promptly by school personnel	The school has in place a Code of Positive Behaviour for Students The school has in place a procedure whereby all guest speakers/ presenters are always accompanied by a teacher in the school.
8.	School outings/tours	Risk of child being 'harmed' in the school by another child from our school community. Risk of 'harm' due to bullying of child. Risk of child being 'harmed' in the school by volunteer or visitor to the school Risk of child being 'harmed' by a member of school personnel, a member of staff of another organisation or other person while the child is participating in out of school activities e.g. school trip, swimming lessons, school tour Risk of 'harm' not being reported properly and promptly by school personnel Risk of 'harm' due to inadequate supervision of children while attending out of school activities/ school trips Risk of 'harm' caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or any other manner Risk of 'harm' due to inappropriate relationship/communications between child and another child or adult Risk of 'harm' due to children inappropriately accessing/using computers, social media, phones and other devices while at school	The school has in place a Code of Positive Behaviour for Students All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school has in place a procedure for the administration of First Aid.
9.	School trips involving overnight stay	Risk of 'harm' due to inadequate supervision of children while	The school has in place a Code of Positive Behaviour for Students

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
		attending out of school activities/ school trips Risk of 'harm' caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or any other manner. Risk of 'harm' due to inappropriate relationship/communications between child and another child or adult Risk of 'harm' due to children inappropriately accessing/using computers, social media, phones and other devices while at school Risk of child being 'harmed' in the school by another child from our school community	All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school has in place a procedure for the administration of First Aid. The school has in place a mobile phone policy in respect of usage of mobile phones by students.
10.	School trips involving foreign travel	Risk of 'harm' due to bullying of child Risk of 'harm' due to inadequate supervision of children while attending out of school activities/ school trips Risk of child being 'harmed' in the school by another child from our school community Risk of 'harm' due to inappropriate relationship/communications between child and another child or adult Risk of 'harm' due to children inappropriately accessing/using computers, social media, phones and other devices while at school Risk of child being 'harmed' in the school by another child from our school community	The school has in place a Code of Positive Behaviour for students All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school has in place a procedure for the administration of First Aid. The school has in place a mobile phone policy in respect of usage of mobile phones by students.
11.	Use of toilet/changing areas in the school	Risk of 'harm' to children with AEN who have particular vulnerabilities Risk of 'harm' due to bullying of child	The school has in place a Code of Positive Behaviour for Students All school personnel are provided with a copy of the school's Child Safeguarding Statement.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
		Risk of 'harm' to child while a child is receiving intimate care Risk of child being 'harmed' in the school by another child from our school community	The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 Student Teachers/SNAs are required to follow the induction procedure for all new staff and adhere to all procedures as is required by all members of staff.
12	Annual Sports Day	Risk of 'harm' to children with AEN who have particular vulnerabilities Risk of 'harm' due to bullying of child Risk of 'harm' due to inadequate supervision of children in school-in class and at dispersal times/ break times Risk of 'harm' due to inadequate supervision of children while attending out of school activities/ school trips Risk of child being 'harmed' in the school by another child from our school community	The school has in place a Code of Positive Behaviour for Students All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school has in place a procedure for the administration of First Aid.
13	School Open Evening & School Information Evenings	Risk of child being 'harmed' by a member of school personnel, a member of staff of another organisation or other person while the child is participating in out of school activities e.g. school trip, swimming lessons, school tour Risk of child being 'harmed' in the school by another child from our school community	The school has in place a Code of Positive Behaviour for Students All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office.

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			School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015
14	Fundraising events involving pupils and external agencies	Risk of child being 'harmed' in the school by another child from our school community or someone from an external agency.	The school has in place a Code of Positive Behaviour for Students All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 All guest speakers and those not garda vetted are always accompanied by a vetted staff member.
15	Use of off-site facilities for school activities	Risk of 'harm' due to inadequate supervision of children while attending out of school activities/ school trips Risk of child being 'harmed' in the school by another child from our school community	The school has in place a Code of Positive Behaviour for students All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school has in place a procedure for the administration of First Aid.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
16	Care of children with additional educational needs, including intimate care where needed	Risk of 'harm' to children with AEN who have particular vulnerabilities Risk of 'harm' due to bullying of child	All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school has an Additional Educational Needs policy. The school has in place a procedure for the administration of First Aid.
17	Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	Risk of 'harm' to children with AEN who have particular vulnerabilities Risk of 'harm' due to bullying of child	The school has in place a Code of Positive Behaviour for Students All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school has an Additional Educational Needs policy.
18	Administration of Medicine/First Aid	Risk of 'harm' to children with AEN who have particular vulnerabilities	All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			office. This policy is used in conjunction with our H&S policy. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school has in place a procedure for the administration of First Aid.
19	HSE Visits- vaccination Days	Risk of child being 'harmed' in the school by volunteer or visitor to the school Risk of child being 'harmed' in the school by another child from our school community	All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school has in place a procedure whereby all guest speakers/ presenters are always accompanied by a teacher in the school.
20	Parent- Teacher Meetings	Risk of 'harm' not being recognised by school personnel Risk of 'harm' not being reported properly and promptly by school personnel	All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015
21	Curricular provision in respect of SPHE & RSE	Risk of 'harm' to children with AEN who have particular vulnerabilities	All school personnel are provided with a copy of the school's Child Safeguarding Statement.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
		Risk of 'harm' due to inappropriate relationship/communications between child and another child or adult Risk of 'harm' not being recognised by school personnel Risk of 'harm' due to inappropriate relationship/communications between child and another child or adult	The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school implements relevant aspects of the Stay Safe Programme The school implements in full the SPHE curriculum The school implements in full the Wellbeing Programme at Junior Cycle
22	Prevention and dealing with bullying amongst students	Risk of 'harm' not being recognised by school personnel Risk of 'harm' to children with AEN who have particular vulnerabilities Risk of 'harm' due to bullying of child Risk of child being 'harmed' in the school by another child from our school community	The school has in place a Code of Positive Behaviour for students All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015
23	Training of school personnel in Child Protection matters	Risk of 'harm' not being recognised by school personnel Risk of 'harm' not being reported properly and promptly by school personnel	All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
		Risk of child being 'harmed' in the school by a member of school personnel Risk of child being 'harmed' in the school by another child from our school community	drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015
24	Use of external personnel to supplement curriculum – student development initiatives - Gaisce	Risk of child being 'harmed' in the school by volunteer or visitor to the school Risk of 'harm' caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or any other manner	All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school has in place a procedure whereby all guest speakers/ presenters are always accompanied by a teacher in the school.
25	Use of external personnel to support sports and other extracurricular activities	Risk of child being 'harmed' in the school by volunteer or visitor to the school Risk of 'harm' not being recognised by school personnel Risk of 'harm' not being reported properly and promptly by school personnel Risk of child being 'harmed' in the school by a member of school personnel	All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school has in place a procedure whereby all guest speakers/ presenters are always accompanied by a teacher in the school.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
26	Care of pupils with specific vulnerabilities/other needs such as: • Pupils from ethnic minorities/migrants • Members of the Traveller community • Lesbian, gay, bisexual or transgender (LGBTQ+) children • Pupils perceived to be LGBT+ • Pupils of minority religious faiths • Children in care • Children in the care of guardians-grandparents/older siblings	Risk of 'harm' to children with AEN who have particular vulnerabilities Risk of 'harm' to child while a child is receiving intimate care Risk of 'harm' due to bullying of child Risk of 'harm' not being recognised by school personnel Risk of 'harm' not being reported properly and promptly by school personnel Risk of child being 'harmed' in the school by a member of school personnel	All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school has in place a Code of Positive Behaviour for students
27	Recruitment of school personnel including - • Teachers/IA's • Caretaker/Secretary/Cleaners • Sports coaches • External Tutors/Guest Speakers • Volunteers/Parents in school activities • Visitors/contractors present in school during school hours • Visitors/contractors present during after school activities	Risk of child being 'harmed' in the school by volunteer or visitor to the school Risk of 'harm' to children with AEN who have particular vulnerabilities Risk of 'harm' to child while a child is receiving intimate care	All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school has in place a procedure whereby all guest speakers/ presenters are always accompanied by a teacher in the school.
28	Use of Information and Communication Technology by pupils in school	Risk of 'harm' caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or any other manner Risk of 'harm' due to children inappropriately accessing/using computers, social media, phones and other devices while at school	The school has in place a Code of Positive Behaviour for students All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
		Risk of child being 'harmed' in the school by another child from our school community Risk of 'harm' not being recognised by school personnel Risk of 'harm' not being reported properly and promptly by school personnel Risk of child being 'harmed' in the school by a member of school personnel	School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 The school has in place an ICT/ AUP policy in respect of usage of ICT by pupils The school has in place a mobile phone policy in respect of usage of mobile phones by students.
29	Application of sanctions under the school's Code of Positive Behaviour including Additional Learning Opportunities of pupils, confiscation of phones etc.	Risk of 'harm' due to bullying of child Risk of child being 'harmed' in the school by another child from our school community	The school has in place a Code of Positive Behaviour for students All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015
30	Students participating in work experience in the school	Risk of 'harm' due to bullying of child Risk of child being 'harmed' in the school by another child from our school community Risk of 'harm' not being recognised by school personnel Risk of 'harm' not being reported properly and promptly by school personnel Risk of child being 'harmed' in the school by a member of school personnel	The school has in place a Code of Positive Behaviour for students All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			The school has in place a policy and procedures in respect of students undertaking work experience in the school
31	Students taking part in school committees at lunch time/after school - Green schools, students council etc.	Risk of 'harm' not being recognised by school personnel Risk of 'harm' not being reported properly and promptly by school personnel Risk of child being 'harmed' in the school by a member of school personnel Risk of 'harm' due to bullying of child Risk of child being 'harmed' in the school by another child from our school community	The school has in place a Code of Positive Behaviour for students All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015
32	Students from the school participating in work experience elsewhere	Risk of 'harm' due to bullying of child Risk of child being 'harmed' by a member of school personnel, a member of staff of another organisation or other person while the child is participating in out of school activities e.g. school trip, swimming lessons, school tour	The school has in place a policy and procedures in respect of students undertaking work experience in the school The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary Schools
33	Student teachers undertaking training placement in school	Risk of 'harm' due to inadequate code of behaviour Risk of 'harm' caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or any other manner	All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post-Primary Schools 2023 are made available to all school personnel via shared drive/ available as hard copy in the main school office. School personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015

Additional pages may be added as required

In accordance with Section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the Child Protection Procedures for Schools 2025, the following is the written Child Safeguarding Statement and Risk Assessment.

In undertaking this Child Safeguarding Statement and Risk Assessment, the Board of Management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This Child Safeguarding Statement and Risk Assessment was reviewed by the board of management on **25th August 2026**

Signed:*		Date: 27 August 2026
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Chairperson of the Board of Management

Signed:*		Date:
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Principal/Secretary to the Board of Management

This Child Safeguarding Statement and Risk Assessment is expected to be reviewed again in **August 2027**

** Document to be printed and signed with original signatures*

Appendix - Location of copies of the Child Protection Procedures and Children First Guidance

Online location for all procedures and templates: www.gov.ie/childprotectionschools

Children First Guidance on Tusla website: [Children_First_National_Guidance_2017.pdf](#)

School policy: www.belmayneetss.ie/policies/

Hard Copies: 2 of policy - at office and in staff room

1 copy of procedures in Boardroom

Review of the Child Safeguarding Statement and Risk Assessment (CSS2)

The *Child Protection Procedures for Schools 2025* require that the board of management undertake a review of its Child Safeguarding Statement and Risk Assessment. The following template must be used for this purpose. The review must be completed every calendar year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement and Risk Assessment every two years.

As part of the overall review process, boards of management should also assess relevant school policies, procedures, practices and activities and their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015 and *Children First National Guidance 2017, the Addendum to Children First (2019) and 2025, Children First National Guidance 2017, the Addendum to Children First (2019) and (2025), and the Child Protection Procedures for Schools 2025*.

Designated Liaison Person (DLP)

Name: Ashling Kenevey

Date Appointed: 01/09/2019

Relevant Person *(In schools, this is the DLP)*

Name: Ashling Kenevey

Contact details: principal@belmayneetss.ie

Date Appointed: 01/09/2019

Deputy Designated Liaison Person (DDLDP)

Name: Ian Whelan

Date Appointed: 01/09/2022

Contact details for Child and Family Agency (Tusla)

Contact Name:

Tusla

Address:

Lakeshore Drive, Swords, Co. Dublin

Contact Number:

(01) 870 8000

Contact details for An Garda Síochána

Contact Name:

Brian Judge, Community Garda

Address:

Coolock Garda Station
Oscar Traynor Road, Dublin 17

Contact Number:

01 666 4200

Checklist for review of the Child Safeguarding Statement

1. When did the board first formally adopt a Child Safeguarding Statement and Risk Assessment in accordance with the *Child Protection Procedures for Schools 2025*? For most schools this will be March 2018, as outlined in Section 9.9 of the procedures.

Date first Child Safeguarding Statement and Risk Assessment adopted by the school:

August 2019

- 2 (a) Where is the Child Safeguarding Statement and Risk Assessment displayed in the school?

For example, in a prominent place near the main entrance to the school.

Main entrance

(b) Is there a student-friendly version, with a photograph of the Designated Liaison Person, displayed beside the Child Safeguarding Statement and Risk Assessment?

☒ Yes

(c) Other than displaying in a prominent place near the main entrance to the school, how have students been made aware of the student-friendly version?

- ☒ Displayed at all student entrances
- ☒ On school website
- ☒ School Journal from 2027 school year
- ☒ Other: (please state)

Shared on Google Classroom

3. Has the board used the most recent *Child Safeguarding Statement and Risk Template* and formally adopted, without modification, the *Assessment Child Protection Procedures for Schools 2025*?

☒ Yes

What is the date of the previous review of the Child Safeguarding Statement and Risk Assessment?

Date: Aug 2025

4. Has the Board included a written assessment of risk as required under the Children Act 2015? (This includes considering the specific issue of online safety as required First by the *Addendum to Children First (2019)*)?

☒ Yes

5. Is there a written protocol in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons in line with Appendix C of the *Child Protection Procedures for Schools 2025*?

☒ Yes

6. Has the Board reviewed and updated the written assessment of risk as part of this overall review (for example, to include shower facilities, changing rooms, swimming, online engagements to facilitate learning). Boards should refer to the Child Safeguarding Statement and Risk Assessment Template for examples.

☒ Yes

Date of this review: **25th August 2026**

7. How has the Board ensured that the Child Safeguarding Statement and Risk is provided to the patron, the parents'

association and all parents of children in Assessment the school? Give dates of emails/letters/texts/links provided.

- Email sent out to parents, parents council at the beginning of new year
- Placed on the website www.belmayneetss.ie

8. How has the Board sought the feedback of parents, students and school personnel (teaching and non-teaching) on the Child Safeguarding Statement and Risk Assessment?

Has the school engaged with each of the above through, for example, a meeting or survey. The support documents CSS 5, CSS 6 and CSS 7 can be used to support this engagement. Details of how feedback was sought should be outlined below.

(a) Parents

CSS7 Parent/Carer review of the child safeguarding statement

(b) Students

CSS5 Review completed by the student council

(c) School Personnel

CSS6 Staff Review of the Child Safeguarding Statement and Risk Assessment

9. Outline any aspects of the school's Child Safeguarding Statement and Risk Assessment and/or its implementation that require further improvement, including any complaints or suggestions for improvements, which the Board has identified:

N/A

10. Outline details of how areas for improvement have been adequately addressed including whether an action plan with appropriate timelines has been put in place:

N/A

11. Has the template for *Notification regarding the board of management's review of the Child Safeguarding Statement and Risk Assessment* been used to inform the school community and relevant parties that they have fulfilled their statutory obligation to annually review the school's Child Safeguarding Statement and Risk Assessment?

 **Yes**

Training

12. Give details of when the DLP and DDLP most recently attended child protection training for DLP/DDLPs:

DLP

Ashling Kenevey

Date: 03/10/25

DDLP

Ian Whelan

Date: 03/10/25

13. Give details of child protection training attended by any members of the Board and dates attended:

JMB Child Protection Training - Chairperson, Alison McCallion, Karina Malone, Niall Collins, Conor Glynn,
- February 2026 - Sept 2026

Children First Training Completed by all members of the BOM.

14. How has the Board ensured that all school personnel (including new school personnel, temporary staff and substitutes) have been made aware of their responsibilities under the *Child Protection Procedures for Schools 2025* and the Children First Act 2015? For example, completing e-learning or other training, use of Department of Education and Youth's (Oide) support for school personnel when reviewing the Child Safeguarding Statement and Risk Assessment, induction/mentoring system for new personnel, or other measures. How are records of the training completed maintained by the school?

Records of Children first training retained by DDLP. CSS8.

Induction/Mentoring completed by DP

Child Protection Oversight Report (CPOR)

15. Has the Board received a Principal's Child Protection Oversight Report (CPOR) at every ordinary meeting of the Board held since the last review of the Child Safeguarding Statement was undertaken which contains all the information required under each of the four headings set out in Section 12.3 of the *Child Protection Procedures for*

Schools 2025?

✓ Yes

16. Since the Board's last review of the Child Safeguarding Statement, if there have been cases presented for oversight as part of the CPOR, has the Board been provided with and reviewed all records relevant to the CPOR?

✓ Yes

17. Have these cases been anonymised and redacted as necessary? ✓ Yes

18. Since the Board's last review Child Safeguarding Statement, if there have been cases presented for oversight as part of the CPOR, do the minutes of the board meeting:

(a) specify the anonymised documents provided to the board as part of the CPOR ✓ Yes

(b) use unique codes to record child protection matters?

✓ Yes

19. The board has undertaken the review of the Child Safeguarding Statement and Risk Assessment and has issued/published notification confirming the same.

✓ Yes

Reporting

20. Where are all records relating to child protection filed and stored in a secure manner? For example, stored securely in the principal's office in such a manner as only the DLP and DDLP and the chairperson when acting as DLP will have access to these records.

Stored in the locked drawers in the principal's office. Only DLP and DDLP with access to key

21. How does the Board ensure that child protection procedures in relation to reporting to Tusla/An Garda Síochána are followed in full? The Board should indicate that the DLP follows the procedures outlined in the *Child Protection Procedures for Schools 2025* for reporting of all child protection concerns.

The DLP follows the Child Protection Procedures for Schools 2025

Curriculum

22. The Board should outline the steps it has taken to ensure that the SPHE, RSE, and Wellbeing curriculum is appropriately planned for and delivered to the children and young people in the school.

400 hours wellbeing at Junior Cycle Level is being implemented
RSE and SPHE are being appropriately delivered.

Wellbeing policy in place, RSE policy in place (To be reviewed in OCT 2026). Relevant OIDE training completed teachers in SPHE and RSE

Vetting and Recruitment

The board should be satisfied that procedures to ensure that all statutory requirements in relation to vetting, statutory declarations, and forms of undertaking, are met. The board should refer to the school's recruitment procedures about how references of all school personnel are checked and how vetting outcomes are managed before appointment or work in the school is undertaken. Schools under the aegis of Education and Training Boards (ETB) should outline how they adhere to ETB recruitment processes.

If joint agreements are used for the visiting coaches or for school placement students, this should be included. If the school is part of teacher sharing arrangements (see section 10.2 of the procedures), the vetting oversight actions taken should be included.

23. The Board should indicate how it is satisfied that:

(a) the statutory requirements for Garda Vetting are met.

Vetting policy adhered to by all staff involved.

(b) the department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking are met.

All Staff complete forms of undertaking and statutory declaration forms.

(c) thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers).

All job positions within Belmayne ETSS will be advertised and filled in a fair and transparent manner.

Statement by the Board

The Board should make an overall statement as to its satisfaction that the Child Safeguarding Statement and Risk Assessment and child protection procedures are being fully and adequately implemented by the school.

The school's Child Safeguarding Statement and Risk Assessment have been developed following a comprehensive assessment of risk and are aligned with the requirements of the **Child Protection Procedures for Schools 2025**.

Appropriate child protection and safeguarding procedures are in place to meet the obligations set out in the updated 2025 procedures, including reporting requirements, roles of the Designated Liaison Person (DLP) and Deputy DLP, record-keeping, communication with parents/guardians, and retrospective reporting provisions in line with the *Children First Act 2015*.

The Board is satisfied that the school's child protection procedures are being **fully and adequately implemented**, in accordance with the expectations of the Department of Education and Youth.

The Board will review the Child Safeguarding Statement and Risk Assessment at least annually or as soon as practicable after any material change, in line with statutory requirements and the school's ongoing commitment to safeguarding children.

Signed: 

Date: 27 August 2026

Liam Bannon

(Chairperson)

Notification Regarding the Board of Management's Review of the Child Safeguarding Statement and Risk Assessment (CSS 3)

This template must be used by the Board of Management to inform the school community and relevant parties that they have fulfilled their statutory obligation to annually review the school's Child Safeguarding Statement and Risk Assessment.

To: Belmayne ETSS Whole School Community,

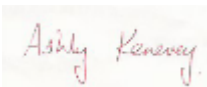
The Board of Management of Belmayne ETSS wishes to inform you that:

(a) The board of management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting of 25th Aug 2026.

(b) This review was conducted in accordance with the board of management's review of the Child Safeguarding Statement and Risk Assessment published on www.gov.ie/childprotectionschools

Signed:  Date: 27 August 2026

Chairperson, Board of Management

Signed:  Date: 27/08/2026

Principal/Secretary to the Board of Management